



PROGRAM HANDBOOK ACKNOWLEDGEMENT & STUDENT CONTRACT

I have read the ARC Childcare Reimbursement Handbook and attended an Orientation/Meeting. I am aware of the responsibilities and expectations associated with the program and understand all eligibility guidelines. I understand that failure to follow the program guidelines may disqualify me from the program and result in loss of assistance.

STUDENT NAME (Print) _____

SEMESTER _____

Signature: _____

Date: _____

Please initial below, if you agree to do the following:

_____ STEP ONE: Attend Orientation or Meeting.

_____ STEP TWO: Return all Paperwork by Deadline.

_____ STEP THREE: Meet with ARC Coordinator to finalize paperwork.

_____ STEP FOUR: Participate in at least one on-campus Workshop and all Success Team meetings/Support Groups.

_____ STEP FIVE: Meet with ARC Coordinator at least twice during the semester.

_____ STEP SIX: Inform ARC Staff of any potential changes to course schedule or to childcare attendance.

For ARC use only:

Student Orientation Date: _____

Service Initiation Date: _____