

RANGE N05

**JTC NO. TN5
FLSA EXEMPT N**

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

JOB TITLE: Master Plumber

DATE PREPARED: Summer 2014

DATE REVISED: Spring 2015; Fall 2016

GENERAL SUMMARY:

Serves as the master plumber for the location. Responsible for plumbing equipment, domestic water systems and related devices, preventative maintenance (PM) programs, inspections and repairs, performing estimates and providing layouts for plumbing maintenance related items and responding to emergency plumbing calls.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

Performs preventative maintenance inspections and repairs, but not limited to water systems and sanitary waste drainage.

Troubleshoots, repairs, and maintains plumbing equipment; including, but not limited to faucets, grease traps, flush valves, sinks, water heaters, commodes, drinking fountains and water heaters.

Identifies and requisitions required tools and special equipment.

Installs new plumbing fixtures including, but not limited to, sinks, commodes, urinals, faucets, drinking fountains and water heaters.

Locates and marks positions for connections and fixtures.

Responsible for installing hangers for pipe fixtures and equipment. Assemble and install valves and fittings.

Installs, repairs and maintains water treatment equipment, piping and controls.

Ensures all installations, repairs and maintenance are properly sized, aligned, supported and graded.

Performs layouts and interfaces with construction and facilities development for renovations and upgrades

Master Plumber

Page Two

PRINCIPAL DUTIES AND RESPONSIBILITIES: - continued

Oversees maintenance repairs of all natural gas services, including gas valves.

Ensures all installations, repairs and maintenance meet environmental protection requirements.

Follows all safety and security policies and procedures; report any safety hazards.

Maintains and adheres to all building codes.

Performs other duties as required.

REPORTING RELATIONSHIP:

Varies by organizational needs.

PHYSICAL EFFORT REQUIRED:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is occasionally required to stand, walk, sit, push, lift, dig, haul, pull, reach, carry, grasp, squat or stoop, bend and twist the body while performing essential duties, use hands to finger, handle or feel objects, tools or controls, reach with hands and arms, climb stairs, talk or hear. The employee must have the ability to occasionally lift and/or move up to 50 pounds. Specific vision abilities required by the job include ability to distinguish the nature of objects by using the eye.

MINIMUM EDUCATIONAL/SKILL REQUIREMENTS:

- Associates degree plus two years of experience working as a plumber and completion of certification as a master plumber from the State of Texas **or** high school graduate or equivalent plus six years of experience working as a plumber and completion of certification as a master plumber from the State of Texas.
- Skills and experience in installations, repair and maintenance of all systems and assignments and experience in computerized plumbing systems.
- Ability to communicate effectively and courteously with individuals from diverse backgrounds.
- Valid driver's license.

Master Plumber
Page Three

MINIMUM EDUCATIONAL/SKILL REQUIREMENTS: - continued

- Proof of Masters Plumbing License and official college transcripts will be required.
- Strong knowledge and experience providing effective customer service.
- *** Will be subject to a criminal background check. Some positions may be subject to a fingerprint check. ***

Created: 05/2014 – emm
Revised: 04/2015 – emm
Revised: 12/2016 - emm
ADA/tmm 04.16.19