

CONSENT AGENDA NO. 5

Approval of Minutes of the June 4, 2013 Special Meeting

It is recommended that the Board approve the minutes of the June 4, 2013 Board of Trustees Special Meeting (Chancellor's Search Committee).

**Board Members and Officers Present:**

Mr. Jerry Prater, Chair  
Ms. Charletta Rogers Compton  
Mr. Bob Ferguson, Search Committee Chair  
Ms. Diana Flores  
Mr. Wesley Jameson (arrived at 3:15 p.m.)  
Dr. Wright Lassiter (secretary and chancellor)  
Mr. JL Sonny Williams

**Members Absent:**

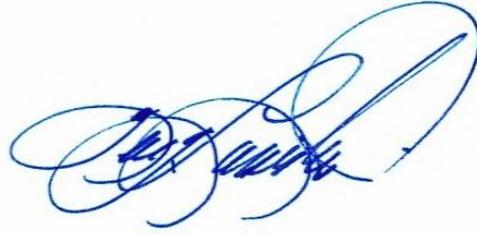
Mr. Bill Metzger

Consultants Jan Greenwood and Mary Konovsky were available via telephone throughout the meeting.

Committee Chair Ferguson convened the meeting at 3:07 p.m.

**CERTIFICATION OF NOTICE POSTED  
FOR JUNE 4, 2013  
SPECIAL MEETING OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOLS  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 31<sup>st</sup> day of May, 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 31<sup>st</sup> day of May 2013, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

**Certification of Notice Posted for the Meeting**

Dr. Lassiter certified the notice had been posted as required.

**Citizens desiring to address the board regarding agenda items**

There were none.

**Consent Agenda**

Trustee Compton moved and Trustee Prater seconded a motion to approve Items III-1, 2 and 3. Motion passed.

(See June 4, 2013, Special Meeting, Consent Agenda, Items III-1, 2, and 3, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

**Update on search activities to date**

Referencing the flowchart of the “Chancellor Succession Process,” the Board reviewed progress in the finalized description, advertising, and a summary of current costs associated with the search. It was confirmed that the position vacancy was opened for application on Monday, June 3, with an initial closing date of Thursday, July 25.

**Adoption of the “Search Committee Code of Ethics”**

Trustee Williams moved and Trustee Jameson seconded a motion to adopt the proposed “code of ethics” as recommended by Dr. Greenwood. Motion passed.

A copy of the document will be made available to trustees for signature as an optional and voluntary act of commitment. At the request of the trustees, the Chancellor, Vice Chancellors DesPlas and Lonon, Provost Blackman, Executive Director Hall, and Executive Assistant Vasquez will also be invited to sign this document to confirm agreement and compliance.

Trustee Compton reiterated her position that the Board collectively own the process, with Trustee Flores calling for close adherence to the process as defined by the search committee as a whole.

**Board discussion of Greenwood/Asher proposal on background checks**

Referencing the candidate background check options supplied by Greenwood/Asher, the Board discussed the process and timing for each level of check, confirming that semi-finalists would be evaluated using the Fidelifacts process. The interest in additional review of the finalist via Kroll will be considered by the Board later in the process.

**Review, discuss and take action on other search related details**

Dr. Greenwood encouraged the trustees to send information on any potential candidates along to her directly.

**Question/Comments from the Board and Chancellor**

There were no other comments.

**Executive Session**

There was none.

**Adjournment**

Committee Chair Ferguson adjourned the special session at 3:40 p.m. with a motion by Trustee Compton and a second by Trustee Flores.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", written in a cursive style.

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Wright L. Lassiter, Jr., Secretary