



El Centro College  
DALLAS COUNTY COMMUNITY COLLEGES

# EL CENTRO COLLEGE DUAL CREDIT TASK FORCE WORK

APRIL 28, 2016



# STATE OF DUAL CREDIT & CHARGE OF TASK FORCE

## **Changes in Legislation**

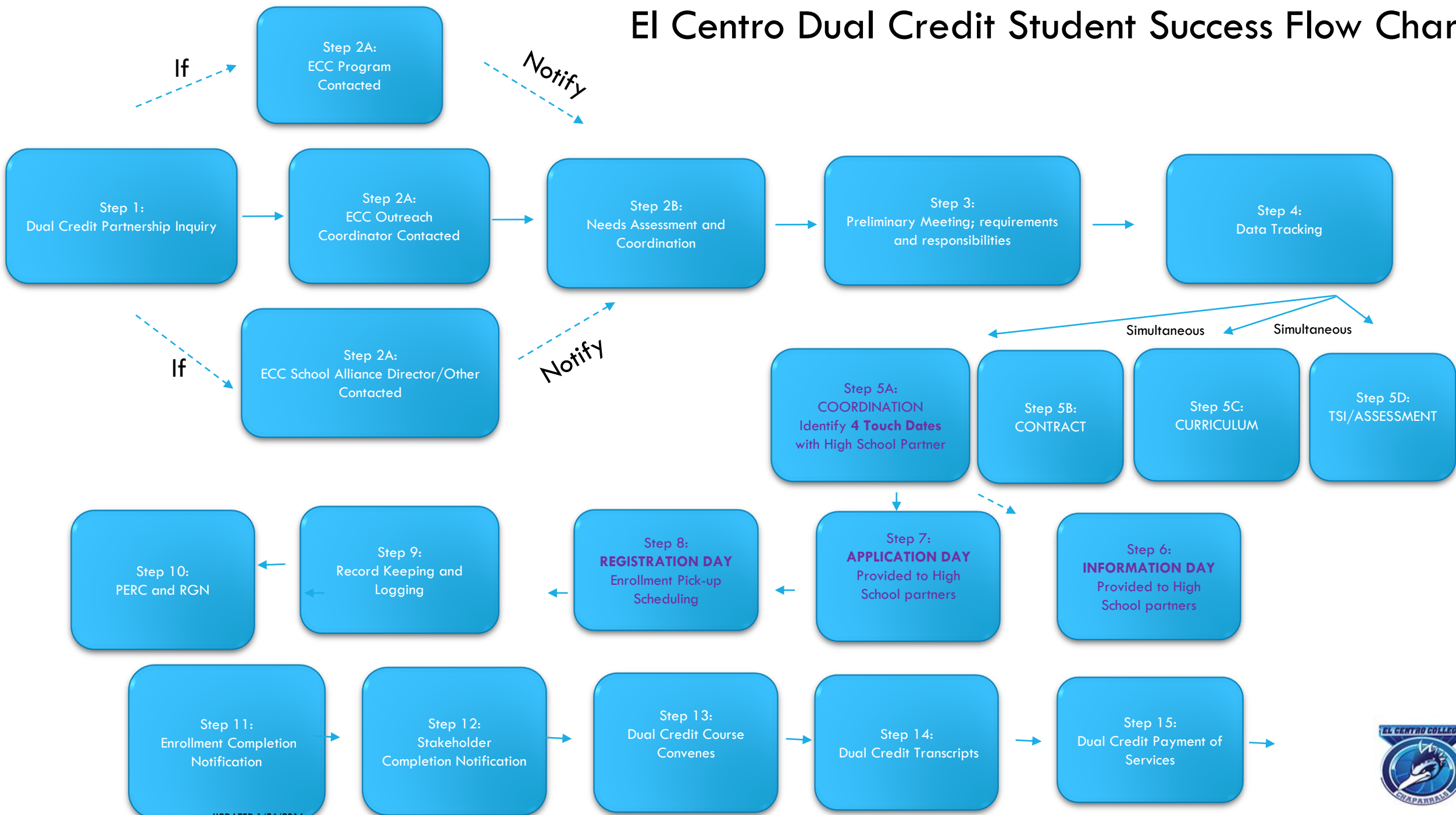
- ❖ Grades 9 -12 eligible
- ❖ New endorsements (House Bill 5)
- ❖ No limit on dual credit

## **District Dual Credit Structure**

- ❖ Service areas eliminated
- ❖ Made whole for tuition
- ❖ DISD direction (P-Tech, Collegiate Academy, Early College High School)



# El Centro Dual Credit Student Success Flow Chart



# El Centro Dual Credit Academic Flow Chart\*

## Prior to Course Being Offered

### STEP 1

Identify key H.S. players and build relationships

### STEP 2

School(s) Ready and Prepared?  
Y or N?

### STEP 2a

If "no", then continue to Foster Relationships

### STEP 3

If "yes", begin H.S. & College Curricula Alignment

### STEP 3a

- Align class and clock hours
- Course syllabi alignment
- Exam evaluation

### STEP 4

Finalize Tentative List of Potential Course Offering(s)

### STEP 4a

- Determine modality (online, F2F, etc.)
- Textbook selection
- Identify instructor (if possible)

### STEP 5

Communicate List of Potential Courses to Dual Enrollment Office

### STEP 5a

- Build hidden sections in Colleague

### STEP 6

Begin Faculty Onboarding

### STEP 6a

- Identify instructor (HS vs. College)
- Credentialing
- Online App.
- CBC
- HR Processing

### STEP 7

Faculty Orientation

### STEP 7a

- Systems training (eConnect, eCampus)
- Attend orientation

### STEP 8

Final Course Adjustments (if needed)

## Once Classes Begin and During the Semester

### STEP 9

Course Kickoff

### STEP 9a

- Confirm registration
- Certify Courses

### STEP 10

Ensure Course Integrity

### STEP 10a

- Assessment (QEP, etc.)
- Instructor Evaluation
- Student Survey of Instr.

### STEP 11

Course Wrap Up

### STEP 11a

- Grade Submission
- Course Checkout
- Final Grade Sharing w/ HS

**\* NOTE: This proposed flow chart is specifically designed for new dual enrollment classes where new faculty will be on-boarded. Some steps in this process may not be required for on-going/established dual enrollment courses.**



# KEY TASK FORCE DELIVERABLES

- ❖ Created processes both on the academic and student services side
- ❖ Identified essential resources for dual credit program
- ❖ Identified marketing & outreach approaches to expand dual credit customer base
- ❖ Identified training tracks for El Centro Personnel
- ❖ Identify funding priorities in support of dual credit program

# WHAT'S NEXT?

- ❖ Educate prospective & existing partners regarding dual credit program
- ❖ Standing Dual Credit Committee
- ❖ Examine Student Outcomes of Dual Credit Efforts