



# VERIFICATION QUICK STEPS

**Verification is completed online.**

**After you complete your FAFSA:**

- 1) Find out if you are selected for Verification. There are two ways:
  - a) Student Aid Report
  - b) Email from the colleges of DCCCD
- 2) Were you selected? If so, click on the blue link in the email from the colleges to register.
- 3) Are you a dependent? If so, your parents must register and turn in required documents online too.
- 4) You can turn in required documents in one of three ways:
  - 1) print a cover sheet with your personal information from the website and fax your documents
  - 2) submit photos of your documents online
  - 3) scan your documents and submit them online
- 5) Check your email often for updates on status and items needed. You may need to respond to several emails before the process is done.
- 6) You will get a final email when the Verification process is done.
- 7) When you are done, check eConnect for your awards (allow 2-3 weeks).

Note: We strongly recommend you complete the Verification process on a desktop/laptop computer, not on a cell phone or tablet.

Visit [www.dcccd.edu/Verification](http://www.dcccd.edu/Verification) for detailed information, plus tips and tricks to make the process easier.

Have questions? Contact the Financial Aid Call Center at 972-587-2599.

