



**EXECUTIVE STAFF/SGA OFFICERS MEETING MINUTES
November 4, 2015**

Present: José Adames, Sondra Flemming, David Browning, Greg Morris, Chemene Crawford, Shanee Moore, Destiney Tolbert-Jackson, Lalicia Johnson, Connie Galvan (SGA President), Kassy Amoi (*SGA Parliamentarian*), Yartiza Torres (*SGA Treasurer*), Johnah Garcia (*SGA Public Relations*), Eduardo Gangarda (*SGA Vice President of TJCSGA Region 2*)

Recorder: Ida Keller

(All ACTION ITEMS are in Bold Print and Italicized)

1. Beginnings:

- The meeting was called to order by SGA President Connie Galvan.
- The SGA officers introduced themselves.

2. Announcements:

- Connie Galvan shared the following information with the executive staff:
 - A Student Leadership Retreat was held on May 29.
 - Some of the SGA members attended the DCCCD 50th Anniversary celebration.
 - Attendance at the Club Fair on September 8-9 increased. Fifty students signed up for club memberships.
 - The 6th Annual Student Leadership Summit was held on September 19. The guest speaker was Erika Gilchrist.
 - “Rock the Vote” was held on September 22. LULAC co-sponsored this activity and the Voter’s Right group also assisted. We had 60 people to register on site; with the additional voter registration cards collected after the event, we had a total of 100 people to register.
 - ECC will serve as host **again** this year to the American Student Government Association Conference that will be held on Saturday, November 7. This year the conference will be held at the Crowne Plaza Dallas Hotel. They are anticipating 150-200 people to attend the conference. A tour of ECC has been scheduled into the conference agenda. ECC is the only community college in the nation to ever host this conference. Normally the participants are comprised of four-year university/college students. *Dr. Adames asked that photos be taken during the convention to share with the Marketing/ Communications Department.* We have begun planning for

ECC's 50th Anniversary next year and we want to showcase all the great things our students and staff have done through the years.

3. **Old Business:**

- The students are glad the benches located outside of the building were moved to the green space area. More people are congegating in that area now. David Browning commented that additional benches will be added after the steps have been cemented. We are currently redoing that whole area.
- It was asked about the status of providing planners for students. Chemene Crawford stated that the cost for the planners is still being investigated.

4. **New Business:**

New SGA Website

- A website is currently being developed for the SGA. The website will include information about SGA, its membership, its officers, upcoming events, student announcements, updated news, student accomplishments, club information, etc. Dr. Adames commented that the information presented should drive the students to the website. It should be used to share information with students. **“It is very important that the website is kept up-to-date.”**
- ECC's SGA is currently the editor of the State SGA Bulletin Board.

Collaborating with Other Clubs

- SGA has collaborated with other clubs (SAL, PTK, BOSS, LULAC, iLEAD) on projects this semester.
- We will be collecting purses, backpacks and blankets to distribute to the homeless. Our focus this year is to give back to the community.

Dallas Children's Charity

- We will be collecting girl toys for the Dallas Children's Charity.

Student Learning Center

- Students have requested that the Learning Center space be expanded, additional updated equipment be added, more and different tutors for different subjects be added.

Basketball Team

- ECC's basketball team has asked for more support. They have requested a bus. Chemene Crawford reported the bus issue had been resolved. They actually only needed more money for drivers.
- Dr. Adames stated that the administration wants to support its basketball team.

Self-Defense Class (On Campus)

- The students would like for the college to provide self-defense classes that addresses real life situations. Dr. Morris commented that the college did have a credit self-defense course that we could ask the instructor if it could be revised to address real life situations.

- The College Police Department could possibly bring in guest speakers to address self-defense topics.
- David Browning stated that the college police officers will escort people to the parking lots and train station.
- We recently had a rash of robberies in the Westend after the restaurants close. We have stepped up our patrol and have increased our radius of patrol up to 10 p.m. We also increased our patrolling of Rosa Parks Park.
- The President's Cabinet participated in an emergency preparedness tabletop exercise last Friday. In the near future, information will be shared with students and staff about ECC's process and protocol during emergency situations. We want everyone to know what to do and not to do in those situations.
- The open-carry law passed, but due to our early college high schools, we are trying to look at the impact for the district and how this will be handled.
- ECC is the safest campus based on the Cleary Report.
- We are enforcing wearing ID's on campus to ensure the safety of everyone on campus.
- *The SGA officers were encouraged to direct students to the safety webpage on ECC's website for information on what to do during emergency situations.*

Survey

- The SGA plans to administer a student survey and asked the executive staff if they had any suggestions regarding the survey. The executive staff said they could include any questions they wanted to ask.
- Dr. Adames recommended that they contact the ECC's Institutional Research Office staff if they needed any help with the survey.

5. Open Discussion:

- "Reg Fest" will be held on Tuesday, November 24 from 8:00-5:00 p.m. in the student center. This activity is being held to encourage students to register and plan in advance for spring registration. We don't want students to wait until the last minute to register. The SGA officers were asked to help promote the upcoming event.
- The Honors Committee and PTK officers recently met to discuss ways to improve and grow ECC's Honors program. This is an important program because it helps students to get into four-year colleges and universities. The SGA officers help was solicited in promoting the program.
- It was stated that the SGA officers should seek ways to include students at ECC's offsite campuses in their student activities. Chemene Crawford stated that she and Kathy Acosta have started having West Campus Chat with the students on a monthly basis. She invited the SGA officers to be a part of this activity.
- LED lights are scheduled to be up on the downtown campus building by Thanksgiving. The colors of the lights will reflect whatever the current season is.
- We are currently looking at new designs for the bookstore scheduled which is scheduled to be completed by next year. We are also looking at the type of merchandise to be sold in the bookstore and will be adding a coffee shop in that area.

- We have installed display screens on the Downtown Campus buildings on the Main and Elm sides. Please contact Shanee if you want to display anything (such as upcoming meetings, schedules, events, etc.) on the screens.