

Special Populations

NEXT STEP AND MOVING ON

Classes specifically designed for students with developmental and learning disabilities. Intended to prepare students for work by teaching interpersonal skills, basic work related academic and computer skills, and work readiness skills such as how to get and keep a job.

NEXT STEP

The Next Step and Moving On Classes:

These course offerings are designed for students with developmental disabilities or mental retardation. The focus is on improving work related reading and communication skills, learning basic computer skills, and developing employment and job search skills. Students must sign up for both the computer fundamentals class and personal adjustment class on the same days.

Next Step includes classes (over a two-semester period) that have been shown to greatly improve work readiness and basic job skills.

Human Relations PSAT classes target improving ability to demonstrate skills in decision making, goal setting, assertiveness, career development and enhancement, and conflict resolution and applying strategies of adjustment in his or her life.

Computer Fundamental classes target improving understanding of computer applications specific to business-related software and emphasizes concurrent development of office skills and computer knowledge. Students must take both classes since they integrate concepts. Includes Internet and Computer Core Curriculum skills.

Job Search and Employment Skills classes target locating employment, applications skills, interview skills, and skills necessary to maintain and advance in the workplace. For each class section 1 is for individuals with very limited reading skills (second to fifth grade level). Section 2 for those with moderate (fifth to eighth grade reading). Section 3 is for those with at least high school level reading skills who wish to develop more skills in a low stress and self paced class setting.

HUMAN RELATIONS SKILLS – PSAT HRPO 1011.57281 – WISDOM, D. – SECTION 1

W-F 02/06 –05/02/09 8:30a-10:30a
48 hrs BJP2660 \$500

HUMAN RELATIONS SKILLS – PSAT HRPO 1011.57282 – TBA – SECTION 2

W-F 02/06 –05/02/09 1:00p-3:00p
48 hrs BJP2660 \$500

HUMAN RELATIONS SKILLS – PSAT HRPO 1011.57283 – WISDOM, D.

W-F 02/05-03/14 7:00p-9:00p
48 hrs BJP2660 \$500

COMPUTER FUNDAMENTALS PSYT1013.57281 – WISDOM, D.

W-F 02/06-05/02 10:30a-12:30p
48 hrs BJP2660 \$500

COMPUTER FUNDAMENTALS HRPO 1013.57282 – WISDOM, D.

W-F 02/06-05/02 3:00p-5:00p
48 hrs BJP2660 \$500

JOB SEARCH AND EMPLOYMENT SKILLS POFT1013.57281 – TBA

W-F 02/05-05/01 8:00a-10:00a
48 hrs BJP2660 \$500

COMPUTER FUNDAMENTALS PSYT1013.57283 – TBA

TWRF 03/18-04/25 7:00p-9:00p
48 hrs BJP2660 \$500

JOB SEARCH AND EMPLOYMENT SKILLS POFT1013.57282 – TBA

TR 02/05-05/01 3:00p-5:00p
48 hrs BJP2660 \$500

For Special Populations Classes call Steven Carter at 214 860-5940