

## WORKFORCE ENGLISH

All of the following courses are designed to teach the student with limited English proficiency in reading, writing, speaking and listening skills to aid in work-related communication and comprehension in English. Each course will include the language skills and structures needed for entry-level employment and successful on-the-job performance. Textbooks required. All new students have to take a test (EPT) to determine the correct level of study before they register in English classes. For more information, call (214) 860-2147; we speak English and Spanish.

## INGLES PARA EL TRABAJO

Todos los cursos siguientes están destinados a enseñar al alumno de capacidad limitada de inglés las habilidades de escucha, habla, lectura, y escritura para ayudarlo con la comprensión y comunicación en inglés en el trabajo. Cada curso incluirá las habilidades y estructuras del lenguaje necesarias para empezar a trabajar y desempeñar el trabajo. Se requieren libros.

Cada nuevo alumno tendrá que presentar una prueba (EPT) para determinar el nivel de inglés que le corresponde antes de inscribirse. Para más información, llame al (214) 860-2147.

Se habla español.

### WE: COMMUNICATIONS SKILLS FOR THE WORKPLACE

Designed for students whose primary language is other than English. Presentation of industry-related basic reading, writing, speaking, and listening skills. Emphasis on high-frequency vocabulary (basic sight words) and phonics; refining oral and written production and listening skills for enhanced job productivity; and increasing control of the English sound system to minimize on-the-job miscommunication or misperception due to foreign accent. This course is for students who have never studied English and who have limited skills in their first languages. Textbooks required.

### WE: INGLES PARA EL PRINCIPIANTE

Este curso se les destina a los alumnos cuyo primer idioma no sea inglés. Exposición de habilidades básicas de lectura, escritura, habla y escucha relacionadas a la industria. Habrá énfasis en: vocabulario de alta frecuencia (palabras básicas que se entenderán a la vista) y la fonética, mejorar la escritura y facultades orales.

#### COMG1003.51201 - Noblin, D.

TR	01/20-04/16	8:30a-10:30a
48 hrs	A819	\$96

#### COMG1003.51202 - Nakamoto, M.

TR	01/20-04/16	7:00p-9:00p
48 hr	A850	\$96

#### COMG1003.51203 - Rodríguez, F.

S	01/24-04/25	9:00a-1:00p
48 hrs	A850	\$96

#### COMG1003.51204 - Vega, J.

U	01/25-04/26	12:30p-4:30p
48 hrs	A545	\$96

#### COMG1003.51205 - Grove, C.

S	02/28-05/30	12:30p-4:30p
48 hrs	A745	\$96

ESL Late start will not meet 03/16-03/22 and 04/10-04/12

### WE: BILINGUAL INTRODUCTION TO COMPUTERS

This is a beginner course in the use of computer systems and their use in today's business communities. The student will be able to word process, make spreadsheets, navigate the internet and identify the components of the computer.

#### ITSC1012.51200 - Guillen, V.

MW	02/16-04/20	12:00p-2:00p
36 hrs	TBA	\$75

#### ITSC1012.51201 - Jimenez, D.

MW	02/16-04/20	7:00p-9:00p
36 hrs	BJP2730	\$75

ESL Classes Will Not Meet 03/16-03/22 and 04/10-04/12

### WE: COMMUNICATIONS IMPROVEMENT I

Provides on-the-job dynamic communicative practice for students to the use of language in a variety of relevant job-related contexts.

### WE: 1 INGLES PARA EL TRABAJO

Provee práctica comunicativa dinámica necesaria para el empleo a los alumnos cuyo primer idioma no sea inglés; expone a los alumnos a los usos del idioma adentro de una variedad de entornos relacionados al trabajo. Se requieren libros.

#### COMG1000.51210 - Noblin, D.

TR	01/20-05/07	10:45a-12:45p
60 hrs	P327	\$120

#### COMG1000.51211 - Gutiérrez, J.

TR	01/20-05/07	7:00p-9:00p
60 hrs	A831	\$120

#### COMG1000.51212 - Gutiérrez, J.

S	01/24-05/16	9:00a-1:00p
60hrs	A831	\$120

#### COMG1000.51213- Quillian, J.

S	01/24-05/16	12:30p-4:30p
60 hrs	A720	\$120

#### COMG1000.51214 - Berman, M.

U	01/25-05/17	12:30p-4:30p
60 hrs	A543	\$120

**WE MEAN BUSINESS!**

**CUSTOMIZED ESL CLASSES  
AVAILABLE FOR YOUR  
COMPANY**

Call 214.860.5935  
or email

[corporatesolutions@dcccd.edu](mailto:corporatesolutions@dcccd.edu)

**WE : COMMUNICATIONS IMPROVEMENT II**

Improvement in reading vocabulary/comprehension, as well as speaking, writing, and listening skills for job success. Focus on recognition and comprehension of idioms, analogies, antonyms and synonyms, and context clues. Interpretation of factual material and inferences associated with job-related communication. Textbooks required.

**LEP/ESL 2 INGLES COMO SEGUNDO IDIOMA 2**

Mejoramiento de vocabulario y las habilidades de comprensión en la lectura, tal como las habilidades de habla, escritura y escucha necesarias para el éxito en el empleo. Habrá enfoque en el reconocimiento y comprensión de modismos, analogías, antónimos y sinónimos, y comprensión de palabras incógnitas a base del contexto. También se incluirá la interpretación de hechos e inferencias relacionados con la comunicación en el empleo. Se requieren libros.

**COMG1001.51219 - Ornelas, R.**

TR	01/20-05/07	9:00a-11:00a
60 hrs	P322	\$120

**COMG1001.51220 - Vargas, R.**

TR	01/20-05/07	7:00p-9:00p
60 hrs	A830	\$120

**COMG1001.51221 - Vargas, R.**

MW	01/21-05/11	7:00p-9:00p
60 hrs	A850	\$120

**COMG1001.51222 - Valenzuela, M.**

S	01/24-05/16	9:00p-1:00p
60 hrs	A746	\$120

**COMG1001.51223 - Ornelas, R.**

S	01/24-05/16	9:00p-1:00p
60hrs	A830	\$120

**COMG1001.51224 - Mansur, B.**

U	01/25-05/17	12:30p-4:30p
60 hrs	A542	\$120

**COMG1001.51225 - Upham, S.**

S	02/28-05/16	9:00a-1:00p
60 hrs	A750	\$120

**WE: COMMUNICATIONS IMPROVEMENT III**

Designed for students whose primary language is other than English. Focus on comprehending challenging industrial and job-related materials. Emphasis on industry-related vocabulary development and skill acquisition, including determining meaning from context, identifying word forms and variation in meaning, synonyms and antonyms, context clues, connotation and denotation, and fact and opinion. Textbooks required.

**COMG1004.51231 - Upham, S.**

MW	01/21-05/11	7:00p-9:00p
60 hrs	A831	\$120

**COMG1004.51232 - Gleason, D.**

TR	01/20-05/07	7:00p-9:00p
60 hrs	A743	\$120

**COMG1004.51233 - Gleason, D.**

S	01/24-05/16	9:00a-1:00p
60 hrs	A743	\$120

**WE: CONVERSATION I FOR THE WORKPLACE**

Students will demonstrate mastery of a selected vocabulary of technical/occupational terms, including appropriate pronunciation of terms and use of English language structures required by business and industry for successful on-the-job performance. Define in writing selected technical/occupational vocabulary terms required by business and industry; match selected technical/occupational vocabulary terms with their specific definitions and discriminate between appropriate and inappropriate use of English language structures. **Prerequisite: Must complete ESL level 3 to enroll.**

**COMG1006.51260 -TBA**

MW	02/16-04/20	7:00p-9:00p
36 hrs	A830	\$75

**COMG1006.51261 -Gleason, D.**

U	02/01-06/07	12:30-2:30p
36 hrs	A533	\$75

**WE: COMMUNICATIONS IMPROVEMENT IV**

Designed for students whose primary language is other than English. Exploration of various reference sources and practice suggested proofreading techniques to assist with on-the-job document production.

**COMG1005.51202 - Fagan, T.**

TR	01/20-05/07	7:00p-9:00p
60 hrs	A631	\$120

**COMG1005.51203 - Berman, M.**

S	01/24-05/16	9:00a-1:00p
60 hrs	A532	\$120

**WE: COMMUNICATIONS IMPROVEMENT V**

This course is designed for English as a Second Language Learners who are interested in academic English with the goal of pursuing an academic tract. This course reviews the basic elements of English and introduces more complex concepts such as modals, various verb tenses, parts of speech, and sentence structure. In addition, an introduction to writing elements such as simple paragraphs and composition are discussed and practiced.

**COMG1007.51270 - Kiefer, T.**

S	01/24-05/16	9:00p-1:00p
60 hrs	A531	\$120

**ESL FRESH START**

¿Le Faltó Inscribirse para su Clase de Ingles? Siga practicando sus habilidades en el Laboratorio de Lenguajes Mundiales. Por solo veinticinco dólares, usted puede inscribirse en la ventanilla de Educación Continua y tener acceso a quince horas de estudio. Para más información sobre este curso, se puede obtenerlo en el Laboratorio de Lenguajes Mundiales.

**DWRZ 1000.51202 - Gregory, J.**

M - F	01/24-05/16	Flex
15 hrs	Lang. Lab	\$25

## MEDICAL INTERPRETATION TRAINING

Are you bilingual? (English/Spanish)  
Your skills are in great demand in  
Hospitals and Nursing Facilities.

Register for HPRS1006.

Prerequisites:

1. High School Education
2. Proficiency Examination

Call 214 860-2262 for more information

## IMPROVE YOUR ENGLISH LANGUAGE SKILLS

Register for Concurrent ESOL courses.

We offer courses in the following skill areas:

Listening/speaking

Reading

Grammar

Writing

Register through Continuing Education

Call 214 860-2147 for more information

## Lunch Hour Spanish Class I

Register for FRNL1001.51201  
Date TR -01/27-05/14  
Time: 12:00p -1:00p  
Hours: 30  
Location: ECC Room - P323  
Cost: \$75



## Lunch Hour Spanish Class II

Register for FRNL1001.51231  
Date TR - 01/27-05/14  
Time: 12:00p -1:00p  
Hours: 30  
Location: ECC Room - P322  
Cost: \$75

## ESL FRESH START

¿Le Faltó Inscribirse para su Clase de Inglés?

Siga practicando sus habilidades en el Laboratorio de Lenguajes Mundiales. Por solo veinticinco dólares, usted puede inscribirse en la ventanilla de Educación Continua y tener acceso a quince horas de estudio. Para más información sobre este curso, se puede obtenerlo.

DWRZ 1000 51202  
M-F \$25 15 horas

Flexible

Llame a 214 860 2262