

Bill J. Priest Institute for Economic Development



El Centro College

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

**Corporate Solutions Group
Announces the Opening of the
LEAN INSTITUTE**



“Experience Business Transformation”

THE LEAN INSTITUTE will officially be inaugurated in February of 2009

Sustained success and profitability are the hallmarks of businesses that have learned the secret of transformation – catch and implement principles and practices of LEAN. These are your keys to genuine business transformation. More leaders from a wide variety of industries including healthcare, sales, governmental agencies, municipalities, education and manufacturing are finding ways to thrive by learning and committing to the LEAN journey of constant improvement and waste elimination.

The commitment to a LEAN philosophy insures that your enterprise will flourish in today’s very competitive and customer sensitive business culture. Why not help yourself? Guarantee your business legacy. The LEAN INSTITUTE is fully committed to providing all the tools and experiences needed to transform your business as you start on your LEAN journey to success.

Learn more about the LEAN INSTITUTE and receive a VIP invitation to the opening by contacting 214-860-5935 or CorporateSolutions@dcccd.edu

El Centro Corporate Solutions Group Offers Developing a Successful Business Continuity/Disaster Recovery Program – 5 Parts

These courses are designed as a 35-hour institutional award series to provide you with proven techniques and necessary skills to develop a successful business Continuity/Disaster Recovery Program for your business. You are not required to participate in the award program to register for these courses. To receive this institutional award, please write Daniel Muller at DMuller@dccd.edu after you have completed the following courses: 1) Creating a Business Impact Analysis for Your Organization; 2) Choosing The Most Appropriate and Cost-Effective Disaster Recovery Solution for Your Organization; 3) Creating a Documented Recovery Plan; 4) How To Test Your Organization's Recovery Plans; 5) How To Maintain Your Business Continuity Program And Report On the Status. Materials provided for each course.

CREATING A BUSINESS IMPACT ANALYSIS (BIA) FOR YOUR ORGANIZATION

HMSY 1016.51211

During this workshop, you will learn the major techniques to enable the development of recovery time objectives and data recovery time objectives for your organization's departments and data center technology. The legal implications of a disaster, understanding the customer impact of a disaster and quantifying the financial impact on the organization will be covered. Specific guidelines on how to cost-effectively conduct the BIA and what questions to avoid will be covered. Also discussed will be a strategy for annual follow-ups and review of the previous BIA.

Length of course – 7 hours

Tuesday/Thursday, Jan. 27 and Jan. 29 - 6pm-9:30pm

Bill J. Priest Institute for Economic Development - Room 1210

\$150

CHOOSING THE MOST APPROPRIATE AND COST EFFECTIVE DISASTER RECOVERY SOLUTION FOR YOUR ORGANIZATION

HMSY 1033.51221

During this workshop, you will review the business impact analysis results for your organization and examine the various recovery strategies that can satisfy your recovery time objectives and data recovery time objectives. Factors such as distance, security, size, utilities, parking, location, and cost will be considered.

Length of course – 7 hours

Tuesday/Thursday, Feb. 10 and Feb. 12 - 6pm-9:30pm

Bill J. Priest Institute for Economic Development - Room 1210

\$150

CREATING A DOCUMENTED RECOVERY PLAN

HMSY 2028.51231

During this workshop, you will review various techniques for documenting your recovery plan solution. You will learn what should be included in the tasks to be performed at disaster time, what notifications need to be made, and what lists of equipment, supplies, procedures, validation efforts and salvage need to be recorded.

Length of course – 7 hours

Tuesday/Thursday, Feb. 24 and Feb. 26 - 6pm-9:30pm

Bill J. Priest Institute for Economic Development - Room 1210

\$150

HOW TO TEST YOUR ORGANIZATION'S RECOVERY PLANS

HMSY 2030.51341

During this workshop, you will discuss testing both the work area (office) and the data center technology testing techniques you need to employ to prove the concept of the selected recovery solutions. Testing templates will be distributed for work area and technology solutions.

Length of course – 7 hours

Tuesday/Thursday, March 10 and March 12 - 6pm-9:30pm

Bill J. Priest Institute for Economic Development - Room 1210

\$150

HOW TO MAINTAIN YOUR BUSINESS CONTINUITY PROGRAM AND REPORT ON THE STATUS

HMSY 2029.51351

During this workshop, you will learn how often to redo your business impact analysis, maintain your recovery plan documents and conduct testing of your recovery plans. Also to be discussed will be the various methods to provide managers with the needed status reports so they can feel that the money for the recovery program is being well spent.

Length of course – 7 hours

Tuesday/Thursday, March 24 and March 26 - 6pm-9:30pm

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\$150

About the Trainer

John Acker, is experienced in corporate and small business continuity and global risk management. He is a frequent speaker at disaster recovery seminars and has developed and given webinars on disaster recovery.

John is also trained in weapons of mass destruction threat identification, classification and recovery by Homeland Security.