

**WORKFORCE ENGLISH**

All of the following courses are designed to teach the student with limited English proficiency in reading, writing, speaking and listening skills to aid in work-related communication and comprehension in English. Each course will include the language skills and structures needed for entry-level employment and successful on-the-job performance. Textbooks required. All new students have to take a test (EPT) to determine the correct level of study before they register in English classes. For more information, call (214) 860-2147; we speak English and Spanish.

**INGLES PARA EL TRABAJO**

Todos los cursos siguientes están destinados a enseñar al alumno de capacidad limitada de inglés las habilidades de escucha, habla, lectura, y escritura para ayudarlo con la comprensión y comunicación en inglés en el trabajo. Cada curso incluirá las habilidades y estructuras del lenguaje necesarias para empezar a trabajar y desempeñar el trabajo. Se requieren libros.

Cada nuevo alumno tendrá que presentar una prueba (EPT) para determinar el nivel de inglés que le corresponde antes de inscribirse. Para más información, llame al (214) 860-2147.

**WE: COMMUNICATIONS SKILLS FOR THE WORKPLACE**

Designed for students whose primary language is other than English. Presentation of industry-related basic reading, writing, speaking, and listening skills. Emphasis on high-frequency vocabulary (basic sight words) and phonics; refining oral and written production and listening skills for enhanced job productivity; and increasing control of the English sound system to minimize on-the-job miscommunication or misperception due to foreign accent. This course is for students who have never studied English and who have limited skills in their first languages. Textbooks required.

**WE: INGLES PARA EL PRINCIPIANTE**

Este curso se les destina a los alumnos cuyo primer idioma no sea inglés. Exposición de habilidades básicas de lectura, escritura, habla y escucha relacionadas a la industria. Habrá énfasis en: vocabulario de alta frecuencia (palabras básicas que se entenderán a la vista) y la fonética, mejorar la escritura y facultades orales.

**COMG1003.51100 Instructor - Astorga, P.**

M,T,W,R 08/24-11/16 8:30a-10:30a  
48 hrs P228 \$96

**COMG1003.51101 Instructor - Astorga, R.**

TR 08/25-11/17 7:00p-9:00p  
48 hr A743 \$96

**COMG1003.51102 Instructor - Astorga, R.**

S 08/29-11/21 9:00a-1:20p  
48 hrs A840 \$96

**COMG1003.51103 Instructor - Vega, J.**

U 08/30-11/22 12:30p-4:50p  
48 hrs A752 \$96

**COMG1003.51104 Instructor - Astorga, R.**

S 08/29-11/21 9:00a-1:20p  
48 hrs A752 \$96

**COMG1003.51301 Instructor - Noblin, D.**

MTWR 08/25-11/17 8:30a-10:30a  
48 hrs W127 \$96

**COMG1003.51304 Instructor - Nobin, D.**

TR 08/25-11/17 7:00p-9:00p  
48 hrs W203 \$96

**COMG1003.51307 Instructor - Noblin, D.**

S 08/29-11/21 9:00a-1:20p  
48 hrs W203 \$96

**WE: BILINGUAL INTRODUCTION TO COMPUTERS**

This is a beginner course in the use of computer systems and their use in today's business communities. The student will be able to word process, make spreadsheets, navigate the internet and identify the components of the computer.

**ITSC1012.51201 Instructor - TBA**

MW 08/24-10/19 7:00p-9:00p  
36 hrs BJP2002 \$75

**ITSC1012.51300 Instructor - TBA**

S 08/29-10/24 1:30p-5:30p  
36 hrs W124 \$75

**WE: COMMUNICATIONS IMPROVEMENT I**

Provides on-the-job dynamic communicative practice for students to the use of language in a variety of relevant job-related contexts.

**WE: 1 INGLES PARA EL TRABAJO**

Provee práctica comunicativa dinámica necesaria para el empleo a los alumnos cuyo primer idioma no sea inglés; expone a los alumnos a los usos del idioma adentro de una variedad de entornos relacionados al trabajo. Se requieren libros.

**COMG1000.51120 Instructor - Ornelas, R.**

TR 08/25-12/08 09:45a-11:45p  
60 hrs P326 \$120

**COMG1000.51121 Instructor - Vargas, R.**

TR 08/25-12/08 7:00p-9:00p  
60 hrs A745 \$120

**COMG1000.51122 Instructor-Valenzuela,M**

S 08/29-12/19 9:00a-1:20p  
60hrs A750 \$120

**COMG1000.51123 Instructor - Rodriquez,L**

S 08/29-12/19 9:00a-1:20p  
60 hrs A746 \$120

**COMG1000.51124 Instructor - Grove, C.**

U 08/30-12/20 12:30p-4:50p  
60 A750 \$120

**COMG1000.51302 Instructor - TBA**

MTWR 09/14-11/03 8:30a-10:30a  
60 hrs W TBA \$120

**COMG1000.51305 Instructor - Quillian, J.**

TR 08/25-12/08 7:00p-9:00p  
60 hrs W204 \$120

**COMG1000.54306 Instructor, Gutierrez**

S 08/29-11/17 9:00a-1:20p  
60 hrs W204 \$120

**COMG1000.51308 Instructor- Quillian, J.**

S 08/29-12/19 9:00a-1:20p  
60 hrs W206 \$120

**WE MEAN BUSINESS!**

**CUSTOMIZED ESL CLASSES  
AVAILABLE FOR YOUR  
COMPANY**

**Call 214.860.5935 or email  
corporatesolutions@dcccd.edu**

**WE : COMMUNICATIONS IMPROVEMENT II**

Improvement in reading vocabulary/comprehension, as well as speaking, writing, and listening skills for job success. Focus on recognition and comprehension of idioms, analogies, antonyms and synonyms, and context clues. Interpretation of factual material and inferences associated with job-related communication. Textbooks required.

**LEP/ESL 2 INGLES COMO SEGUNDO IDIOMA 2**

Mejoramiento de vocabulario y las habilidades de comprensión en la lectura, tal como las habilidades de habla, escritura y escucha necesarias para el éxito en el empleo. Habrá enfoque en el reconocimiento y comprensión de modismos, analogías, antónimos y sinónimos, y comprensión de palabras incógnitas a base del contexto. También se incluirá la interpretación de hechos e inferencias relacionados con la comunicación en el empleo. Se requieren libros.

**COMG1001.51130 Instructor – Tumay, B.**

TR	08/25-12/08	8:00a-10:00a
40 hrs	P323	\$120

**COMG1001.51131 Instructor - Upham, S.**

TR	08/25-12/08	7:00p-9:00p
60 hrs	A746	\$120

**COMG1001.51132 Instructor – Vargas, R.**

MW	08/24-12/07	7:00p-9:00p
60 hrs	A743	\$120

**COMG1001.51133 Instructor – Gutierrez, J.**

S	08/29-12/19	9:00a-1:20p
60 hrs	A745	\$120

**COMG1001.51134 Instructor - TBA**

S	08/29-12/19	9:00a-1:20p
60 hrs	A743	\$120

**COMG1001.51135 Instructor – Mansur, B.**

U	08/30-12/20	12:30p-4:50p
60 hrs	A746	\$120

**COMG1001.51303 Instructor - TBA**

MTWR	09/14-11/03	8:30a-10:30a
48 hrs	W TBA	\$96

**COMG1001.51306 Instructor - TBA**

TR	08/25-12/08	7:00p-9:00p
60 hrs	W209	\$120

**COMG1001.51309 Instructor – Rivera, A.**

S	08/29-12/19	9:00a-1:20p
60 hrs	W209	\$120

**WE: COMMUNICATIONS IMPROVEMENT III**

Designed for students whose primary language is other than English. Focus on comprehending challenging industrial and job-related materials. Emphasis on industry-related vocabulary development and skill acquisition, including determining meaning from context, identifying word forms and variation in meaning, synonyms and antonyms, context clues, connotation and denotation, and fact and opinion. Textbooks required.

**COMG1004.51140 Instructor - Gleason, D.**

MW	08/24-12/07	7:00p-9:00p
60 hrs	A722	\$120

**COMG1004.51141 Instructor - Gleason, D.**

TR	08/25-12/08	7:00p-9:00p
60 hrs	A630	\$120

**COMG1004.51142 Instructor - Gleason, D.**

S	08/29-12/19	9:00a-1:20p
60 hrs	A722	\$120

**COMG1004.51143 Instructor - TBA**

TR	08/25-12/08	8:00a-11:00a
60 hrs	P322	\$120

**COMG1004.51144 Instructor – Gleason, D.**

U	08/30-12/20	12:30p-4:50p
60 hrs	A745	\$120

**WE: CONVERSATION I FOR THE WORKPLACE**

Students will demonstrate mastery of a selected vocabulary of technical/occupational terms, including appropriate pronunciation of terms and use of English language structures required by business and industry for successful on-the-job performance. Define in writing selected technical/occupational vocabulary terms required by business and industry; match selected technical/occupational vocabulary terms with their specific definitions and discriminate between appropriate and inappropriate use of English language structures. **Prerequisite: Must complete ESL level 3 to enroll.**

**COMG1006.51150 Instructor - TBA**

MW	08/24-10/26	7:00p-9:00p
36 hrs	A532	\$75

**WE: COMMUNICATIONS IMPROVEMENT IV**

Designed for students whose primary language is other than English. Exploration of various reference sources and practice suggested proofreading techniques to assist with on-the-job document production.

**COMG1005.51160 Instructor - Risner, C.**

TR	08/25-12/08	7:00p-9:00p
60 hrs	A542	\$120

**COMG1005.51162 Instructor - Ornelas, R.**

S	08/29-12/19	9:00a-1:20p
60 hrs	A535	\$120

**WE: COMMUNICATIONS IMPROVEMENT V**

This course is designed for English as a Second Language Learners who are interested in academic English with the goal of pursuing an academic tract. This course reviews the basic elements of English and introduces more complex concepts such as modals, various verb tenses, parts of speech, and sentence structure. In addition, an introduction to writing elements such as simple paragraphs and composition are discussed and practiced.

**COMG1007.51163 Instructor - Kiefer, T.**

S	08/29-12/19	9:00a-1:20p
60 hrs	A532	\$120

**ESL FRESH START**

¿Le Faltó Inscribirse para su Clase de Ingles? Siga practicando sus habilidades en el Laboratorio de Lenguajes Mundiales. Por solo veinticinco dólares, usted puede inscribirse en la ventanilla de Educación Continua y tener acceso a quince horas de estudio. Para más información sobre este curso, se puede obtenerlo en el Laboratorio de Lenguajes Mundiales.

**DWRZ 1000.51170 Lab Assistant**

M - F	08/24-12/10	Flex
15 hrs	Lang. Lab	\$25

# ESL

## MEDICAL INTERPRETATION TRAINING

Are you bilingual? (English/Spanish)  
Your skills are in great demand in  
Hospitals and Nursing Facilities.

Register for HPRS1006.54182

Prerequisites:

1. High School Education
2. Proficiency Examination

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## IMPROVE YOUR ENGLISH LANGUAGE SKILLS

Register for Concurrent ESOL courses.

We offer courses in the following skill areas:

Listening/speaking

Reading

Grammar

Writing

Register through Continuing Education

Call 214 860-2147 for more information

## ESL FRESH START

¿Le Faltó Inscribirse para su Clase de Ingles?

Siga practicando sus habilidades en el Laboratorio de Lenguajes Mundiales. Por solo veinticinco dólares, usted puede inscribirse en la ventanilla de Educación Continua y tener acceso a quince horas de estudio. Para más información sobre este curso.

Llame 214 860-2262

DWRZ 1000 54170

M-F \$25 15 horas

08/24-12/10

Flexible