

# The LEAN Institute



*The LEAN Institute  
will help your business*

- *Do More with What You Have*
- *Generate Revenue*
- *Cut Waste*
- *Increase Productivity*

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## LEAN SIX SIGMA GREEN BELT TRAINING

### QCTC1000.51201

This 46-hour program is designed to provide you with the competencies required to positively affect your business. You will have a clear understanding of the concepts of Lean, Six Sigma, Problem Solving, Value Stream, Value-Added Activities, 5 S, and Kaizen events, and you will be able to effectively apply those concepts in order to get exceptional business results for your organization. Individuals who want to improve their credentials are also good candidates for this training. The course is comprised of 7 modules. An institutional certificate will be awarded at the successful completion of the 7 mandatory modules. (You can also take the courses separately)

46 hours

Tuesdays, September 22 – November 17, 9:00 a.m. - 4:30 p.m.

Bill J. Priest Institute for Economic Development, Room 1210

\$3595

## LEAN SIX SIGMA GREEN BELT MODULES

### LEAN 101 – VERVIEW

#### QCTZ1000.51211

This module gives an overview of what Lean can do for business. You'll also get a short history of the development of Lean tools, Lean philosophy and how Lean is used in the transformation of business.

4 hours

Tuesday, September 22, 9:00 a.m. - 1:00 p.m.

Bill J. Priest Institute for Economic Development, Room 2500

\$349

### LEAN 102 GETTING TO THE ROOT OF THE PROBLEM

#### BMGT1000.51221

(Mistake Proofing/Problem Solving)

In this highly interactive module, you will learn problem-solving methods that work. Plan, Do, Check, Analyze (PDCA) will come alive as a workable tool. Included in the module will be tools to mistake-proof your processes.

7 hours

Tuesday, Sept. 29, 9:00 a.m. - 4:30 p.m.

Bill J. Priest Institute for Economic Development, Room 2500

\$599

## **LEAN 103 – OCUS ON THE PROCESS**

### **QCTC1008.51231**

(Process Mapping)

This module teaches how work processes will make or break you. You will be able to map processes and identify work flow and gaps in the process. Tools will be shared that will help you overcome gaps in the process and create better flow of information and products in processes.

7 hours

Tuesday, October 6, 9:00 a.m. - 4:30 p.m.

Bill J. Priest Institute for Economic Development, Room 2500

\$599

## **LEAN 104 – DOING IT RIGHT, DOING IT RIGHT NOW**

### **QCTC1010.51241**

(Standard Work/Kanban/Pull)

This module teaches tools to organize your work processes to improve work flow and how to balance customer demand with production. These methods help the work system to be sustainable and efficient.

7 hours

Tuesday, Oct. 13, 9:00 a.m. - 4:30 p.m.

Bill J. Priest Institute for Economic Development, Room 2500

\$599

## **LEAN 1005 – SHOW ME: MAKE IT REAL, MAKE IT VISUAL**

### **QCTC1091.51251**

(5S/Visual Workplace)

This module teaches how to transform your workplace through the use of Visual Workplace and 5S tools.

7 hours

Tuesday, October 27, 9:00 a.m. - 4:30 p.m.

Bill J. Priest Institute for Economic Development, Room 2500

\$599

## **LEAN 106 – FROM WASTE TO VALUE**

### **QCTC1091.51261**

(Value Stream Mapping)

This module teaches how to know what your customers really want and not just what you think they want. Also, you will learn how to create value for your customers and eliminate wasteful practices and interruptions while balancing workloads.

7 hours

Tuesday, November 3, 9:00 a.m. - 4:30 p.m.

Bill J. Priest Institute for Economic Development, Room 2500

\$599

## **LEAN 107 – BALANCED SCORECARD**

### **BMGT1012.51271**

This module teaches the balanced scorecard methodology and helps you define the top measures needed to understand operational performance in key areas for focused action. The balanced scorecard is a strategic planning and management system that helps an organization measure what matters most, focus on drivers of future performance, and identify priorities.

7 hours

Tuesday, November 17, 9:00 a.m. - 4:30 p.m.

Bill J. Priest Institute for Economic Development, Room 2500

\$599

## **OPTIONAL: LEAN 108 – KAIZAN EVENT**

### **BMGT1024.51281**

This optional module will engage a team of process owners and operators in improvements to an existing process. The process is mapped using a deployment flowchart, and improvements are identified with process redesign for more effectiveness and higher performance.

24 hours

Customized to meet customer needs

## **LEAN OFFICE**

### **THE EFFICIENT OFFICE**

#### **POFT1093.51201**

(5 S for the Office)

During this course, you will learn principles to maximize the efficiency of your office and eliminate waste. By transforming work flow, you will increase and sustain profitability and success.

7 hours

Friday, September 11, 9:00 a.m. - 4:30 p.m.

Bill J. Priest Institute for Economic Development, Room 1230

\$325

### **THE OFFICE TRANSFORMED**

#### **POFT1093.51202**

During this in-depth course, you will get the skills needed to take your office from the edge of chaos to sustainable efficiency. Skills include learning to see and identify the real problems that interrupt effective, efficient work flow, ways to eliminate waste, opportunities to identify and meet the real needs of internal and external customers, standardizing work processes, and more.

14 hours

Fridays, September 18 & 25, 9:00 a.m. - 4:30 p.m. - Fridays, November 13 and 20, 9:00am - 4:30pm

Bill J. Priest Institute for Economic Development, Room 1230

\$625