

**EL CENTRO COLLEGE
CENTER FOR ALLIED HEALTH AND NURSING
HEALTH OCCUPATIONS ADMISSIONS**

FIVE YEAR TIME LIMIT WAIVER GUIDELINES

All lab science coursework required for specific Health Occupations programs must have been completed less than five years prior to entrance to a Health Occupations program. For example, a science course completed in Fall 2005 would be valid for application to a program which begins Fall 2010. However, a science course completed in Spring 2005 would have expired one semester before the program began in Fall 2010.

These courses include the following or their equivalents:

SCIT 1407/BIOL 2401	Human Anatomy/Physiology I
SCIT 1408/BIOL 2402	Human Anatomy/Physiology II
BIOL 2420/2421	General Microbiology
CHEM 1411	General Chemistry I
CHEM 1412	General Chemistry II
PHYS 1401	General Physics I
PHYS 1402	General Physics II
BIOL 1406	Biology for Science Majors
BIOL 2416	Genetics

If an individual has **current health care or teaching experience** utilizing their related science knowledge or has completed **advanced courses** in a related science area, the student may petition for a waiver of the time limit through the Health Occupations Admissions Office as a separate review or in conjunction with an educational plan request.

NOTE: Courses are reviewed for a five-year time limit waiver only for the next available program application filing period. In order for a science course taken outside the DCCCD to be considered for a five-year time limit waiver, the course must first be approved for transferability.

The individual must present the following materials to the Health Occupations Admissions Office either as a separate submission prior to application, in conjunction with the Educational Plan request, or with program application materials:

- Official transcripts with the course listed
- Catalog course description of the course in question.
- Their letter of petition indicating which health occupations program to which they intend to apply, and specifically outlining how they are utilizing the science course knowledge (current health care employment, teaching, advanced degree, etc.).

- If employed in a hospital/health care environment or in a science teaching capacity, an additional letter (on facility letterhead) from the individual's supervisor is also required reiterating their specific duties at the facility and the manner in which their science knowledge is being utilized.

After a review by Health/Legal Studies administration, the individual will be notified whether the five year time limit waiver has been approved or disapproved. **If approved, the waiver is valid only for the next application filing period.**

NOTE: Petitions for a Five Year Time Limit Waiver are usually processed within 10-14 working days. However, during peak times such as college registration or after the close of the semester when faculty are unavailable, a review may take as long as 30 days for review. Therefore, it is to the individual's advantage to submit a five year waiver petition at their earliest convenience prior to application to the program.

The El Centro College Health Occupations Admissions Office and the Health/Legal Studies Division reserves the right to grant or deny petitions for five year time limit waivers toward health occupations programs.